



# US EQUITY FUNDING, LLC

## INITIAL LOAN SUBMISSION FORM

### BROKER INFORMATION

Company Name: US Equity Funding, LLC Cell Number: \_\_\_\_\_  
 Broker Name: \_\_\_\_\_ Fax Number: 617-449-9610  
 Office Number: 617-273-8044 Email: loans@usequityfunding.com

### SUBJECT PROPERTY INFORMATION:

Loan Purpose:  Purchase  Refinance Occupancy:  Owner  Investment  
 Property type:  Multi-Family  Office  Retail  Warehouse/Industrial  Assisted Living  
 Daycare  Land  Marina  other: \_\_\_\_\_

Number of Units: \_\_\_\_\_ Subject Sq. Ft. \_\_\_\_\_ Appraisal?:  Yes  No  
 Property Address: \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip code: \_\_\_\_\_ County: \_\_\_\_\_  
 Loan Amount Requested: \_\_\_\_\_ LTV: \_\_\_\_\_ %  
 Previous Sale Price: \_\_\_\_\_ Previous Sales Date: \_\_\_\_\_  
 Current Sale Price: \_\_\_\_\_ Current Sales Date: \_\_\_\_\_  
 Estimated "As-Is" Value: \_\_\_\_\_ Existing Liens: \_\_\_\_\_  
 Purpose of Loan: \_\_\_\_\_

### Borrower Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Credit Score: \_\_\_\_\_

### Comments/Plans for Repayment/Exit Strategy:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How did you hear about us? \_\_\_\_\_  
 \_\_\_\_\_



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## GENERAL LOAN SUBMISSION CHECKLIST

US Equity Funding has the ability to fund a transaction in as little as seven (7) days. The ability to fund often has to do with the organization of the borrower/property information. In order to receive the fastest service from US Equity Funding, we ask that you submit all of the following information with your submission package.

- EXECUTIVE SUMMARY:** A statement about intended purpose of loan, how the loan is intended to be repaid, why the Borrower needs a loan, when the Borrower needs the funds.
- APPLICATION:** Form 1003 is required for all loans.
- CREDIT AUTHORIZATION:** A Credit Authorization Form must be completed for all Borrowers and Key Principals.
- PROPERTY INFORMATION:**
- (i) Last two (2) years operation statements and tax returns.
  - (ii) YTD operating statement and budget.
  - (iii) Detailed Rent Roll.
  - (iv) Copy of most recent Property Tax Assessment Notice and Tax Bill.
  - (v) Copies of all leases.
  - (vi) Copy of Existing Insurance Policy.
  - (vii) Copy of Existing mortgage documents, if applicable.
  - (viii) Color pictures of property.
- THIRD PARTY REPORTS:** Include copies of existing appraisal, engineering, environmental, title and survey reports as available. The Lender may require reports to be updated or reissued; the submission helps speed the closing process.
- CONTRACTS/AGREEMENTS:** Include any purchase, sale or option contracts/agreements. Include any/all service agreements, management agreements, etc. with respect to the operations of the property.
- PAYOFF LETTERS:** Include all payoff letters stating mortgage balances owed and/or real estate tax bills substantiating any back taxes owed.
- BORROWER INFORMATION:**
- (i) Personal Financial Statement for Borrower & Key Principals
  - (ii) Resume or personal history description of Borrower and Key Principals
  - (iii) Copies of all organizational documents and any amended documents of the entity that will be the Borrower.